

Community Support Facilitator Position Job Preview



Example of a Typical CSF Shift

“Time management, organization, flexibility and good judgement are key to my position. No day is ever the same, which makes my job interesting and sometimes challenging. I balance my time between the office work I have to do, the needs of the clients on my caseload and the team members that I support.

I start my day in the office reviewing emails, scheduling appointments, documenting information, and making sure that I am up to date on any reports or paperwork that I need to do. My job also requires that I am knowledgeable about benefits my clients may use, such as SSI, Medical and Section 8 housing.

When I visit the people on my caseload in their homes (a minimum of once a week), I make sure to take necessary paperwork like time sheets and communication logs with me. I might just be doing a check in visit with a client or spend time helping them budget, meal plan or talk about their goals or other issues they may need support with. Each person has individual needs so my support differs for every person I work with.

Quality care and support for the people on my caseload are the priority, so I make sure that each staff member is trained properly and knows the goals that each person is working on. I also will fill in for shifts to work with clients if we are short staffed because some people are not able to be left alone. Since I am on-call one week out of each month I also have to know all of the clients in the program so I can be of support to them or the staff working if they have an on call emergency.

Good communication is an important skill in my position. I have to make sure that my Program Manager, my clients and their Circle of support, including the Personal Attendant staff are all on the same page and I use a variety of different methods to communicate with everyone.

As a salaried employee I am able to flex my hours and days to accommodate the needs of the program and I have to be able to prioritize my time and job tasks to ensure that I can maintain a healthy work/ life balance.”

PA Testimonials

“Working at Summer House definitely solidified my desire to do the type of work I do. I truly loved my time with the residents and all that I learned from them.” -Brittany Terry.

Brittany is now a licensed Marriage and Family Therapist working for the Sacramento County Office of Education in their new School Based Mental Health and Wellness program.

“You are such a big part of my journey to my career in social work.” -Monica Caldwell. Monica is now a Social Worker for children and families in the Sacramento area. She helps families receive needed services and also to connects them to community resources and supports.

Working at Summer House had such an impact on me and I will forever cherish my experience working with all of the residents during my time there.” -Lizabeth Ramirez-Lozover. Lizabeth is now a Director of our Housing for Health program for a Homeless Health Care in Los Angeles.

Pros & Cons of CSF Position

Pros

Team Environment

Hands on Experience in Social Service Field

Positive Work Environment

Rewarding

Cons

Schedule-Less flexibility than other jobs

Some clients don't want your support

Set State Rate of Pay

Can be very physical & hands on at times

Summer House Benefits

-Sick & Vacation Benefits

-Holiday Pay

-Paid Trainings

-Great Health Benefits