

Community Support Facilitator Position Job Preview



Example of a Typical CSF Shift

"Time management, organization, flexibility and good judgement are key to my position. No day is ever the same, which makes my job interesting and sometimes challenging. I balance my time between the office work I have to do, the needs of the clients on my caseload and the team members that I support.

I start my day in the office reviewing emails, scheduling appointments, documenting information, and making sure that I am up to date on any reports or paperwork that I need to do. My job also requires that I am knowledgeable about benefits my clients may use, such as SSI, Medi-cal and Section 8 housing.

When I visit the people on my caseload in their homes (a minimum of once a week), I make sure to take necessary paperwork like time sheets and communication logs with me. I might just be doing a check in visit with a client or spend time helping them budget, meal plan or talk about their goals or other issues they may need support with. Each person has individual needs so my support differs for every person I work with.

Quality care and support for the people on my caseload are the priority, so I make sure that each staff member is trained properly and knows the goals that each person is working on. I also will fill in for shifts to work with clients if we are short staffed because some people are not able to be left alone. Since I am on-call one week out of each month I also have to know all of the clients in the program so I can be of support to them or the staff working if they have an on call emergency.

Good communication is an important skill in my position. I have to make sure that my Program Manager, my clients and their Circle of support, including the Personal Attendant staff are all on the same page and I use a variety of different methods to communicate with everyone.

As a salaried employee I am able to flex my hours and days to accommodate the needs of the program and I have to be able to prioritize my time and job tasks to ensure that I can maintain a healthy work/ life balance."

Employee Testimonials

"Working at Summer House was such a rewarding experience and taught me so much about compassion, respect, and accepting yourself and others. Working with the clients and getting to build connections with them for several years was such a joy. I met some of the most kind and giving individuals in my coworkers. My time at Summer House helped me get to where I am today accepting my first job as an occupational therapist. "-Cailey Bath

"I loved working at Summer House! The staff was amazing to work with, and I definitely loved working and interacting with the clients. I learned so much during my time there, and led me to my career goal now. I am currently work as a Substitute Teacher, and work with students in Special Education while earning my Masters of Education in Special Education to gain a teaching license."- Sarah Balmoja

Pros & Cons of CSF

Position

Pros

Supportive Team Environment

Hands on Experience in Social Service Field

Positive Work Environment

Rewarding

Set Schedule

Career Growth Opportunities

Cons

Schedule-Can be less flexibility than other jobs

Can have high staff turnover

Rate of Pay largely is dependent on State set reimbursement

Can be very physical & hands on at times

Summer House Benefits

-Sick & Vacation Benefits

-Holiday Pay

-Paid Trainings

-Great Health Benefits

-Vision, Dental, Medical, AFLAC

-Retirement

-Regular Pay Increases

-Life Insurance